



# School Parent, Guardian, and Family Engagement Plan 2024-2025

## School West Charlotte High School

### I. Parent and Family Engagement Policy

A. The following people were in developing the Parent and Family Engagement Policy: Paula Cook , Principal; Kevin Poirier, API; Arlana Graham, AP; Todd Michael, AP, SIT Chair, Vicky Ruff; Parent and Community Engagement Committee as part of the Instructional Effectiveness Committee. Our partner Schermco who helps us with our Family Engagement and Empowerment work, also contributed to this Family Engagement Policy.

**B.** Briefly describe the process your school used to:

1. Participants from our School Improvement Team, Instructional Leadership Team, Parent and Community Engagement Committee, and PTSA. The participants are reflective of school administrators, teachers, and parents.
2. The policy will be implemented, reviewed, and revised based on the need.
3. Implementation of policy began in August 2023

### II. Annual Information Meeting

**A.** Describe your plan to conduct an annual meeting to inform parents of their school's participation in Title I Part A. Include strategies to inform English Learner parents.

A. In October of 2023, our Title I Annual Parent meeting will be held to inform parents of West Charlotte's participation in Title I. Parents are notified via school website, ConnectEd message, ParentSquare, Social Media, and Remind. The meeting will be virtual and recorded in order to offer flexibility to the parent's schedule. Interpreters/translators will be provided.

### III. Flexible meeting times

**A.** Describe your strategies to offer flexible times for parental and family engagement opportunities and meetings.

A. A Google form will be created by the SIT, PTSA, and the Parent and Community Engagement Committee to survey involvement interest and optimal meeting dates and times to consider for parental engagement.

Opportunities will include but are not limited to Parent-Teacher Conferences, SIT Meetings, PTSA Meetings, Community Events, IB and AP school events. These meetings will occur at various times of

the day to accommodate flexible scheduling to meet the needs of our parents working a variety of  
schedules

5.

6.

7. *Reasonable access to staff, opportunities to volunteer and participate in child's class before, during, and/or after school are extended to and shared with parents.*

## **VI. School-Family Compact**

**A.** Discuss timeframe and strategies to present and explain compact to parents as it relates to the child's achievement. Include strategies to inform parents with language barriers and/or disabilities

*A. School Parent Compacts in both English and Spanish will be shared digitally during homeroom within the first two weeks of school. Additionally, compacts will be discussed during the Title I Annual Meeting, and parents will be strongly encouraged to electronically sign and return to school.*

## **VII. Building Parent and Family Engagement Capacity**

**A.** Briefly discuss how you will address the following:

1. Provide assistance to parents in understanding performance standards, assessment, Title I, monitoring their child's progress, and participating in decisions relating to the education of their child
2. Provide materials and training to help parents work with their children (literacy training, computer skills, homework assistance/workshops, family literacy nights, adult EL, GED etc.)
3. Educate teachers and other staff to work with parents
4. Coordinate and integrate parental involvement programs/activities
5. Develop appropriate roles for community-based organizations and businesses
6. Conduct other activities as appropriate and feasible that is designed to help parents become full partners in the education of their child
7. Ensure that information related to parent involvement is sent home in the language used in the home

*1. In order to provide assistance to parents in understanding performance standards, assessment, Title I, monitoring their child's progress, and participating in decisions relating to the education of their child parent will be invited to Curriculum Nights, Annual Meeting, PowerSchool through Parent Portal, and SIT participation.*

*2. WCHS parent and community engagement committee along our school's PTSA are developing more training opportunities to help parents work with their child (literacy training, computer skills, homework assistance/workshops, family literacy nights, adult EL, GED etc.) Currently, WCHS partners with Community In Schools, host Curriculum nights, IB and AP meetings, and FAFSA night to provide assistance and address the needs of their child.*

*3. Teachers and other staff will be educated on how to communicate and work with  
parents as an equal*

3. Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care cost
4. Train parents and families to enhance the engagement of other parents
5. Arrange school meetings at a variety of times or conduct in-home conferences for those unable to attend in school activities
6. Adopt and implement model approaches to improving parent and family engagement.

A. Describe how your school addresses the following, only if practices are <sup>IG22</sup>